

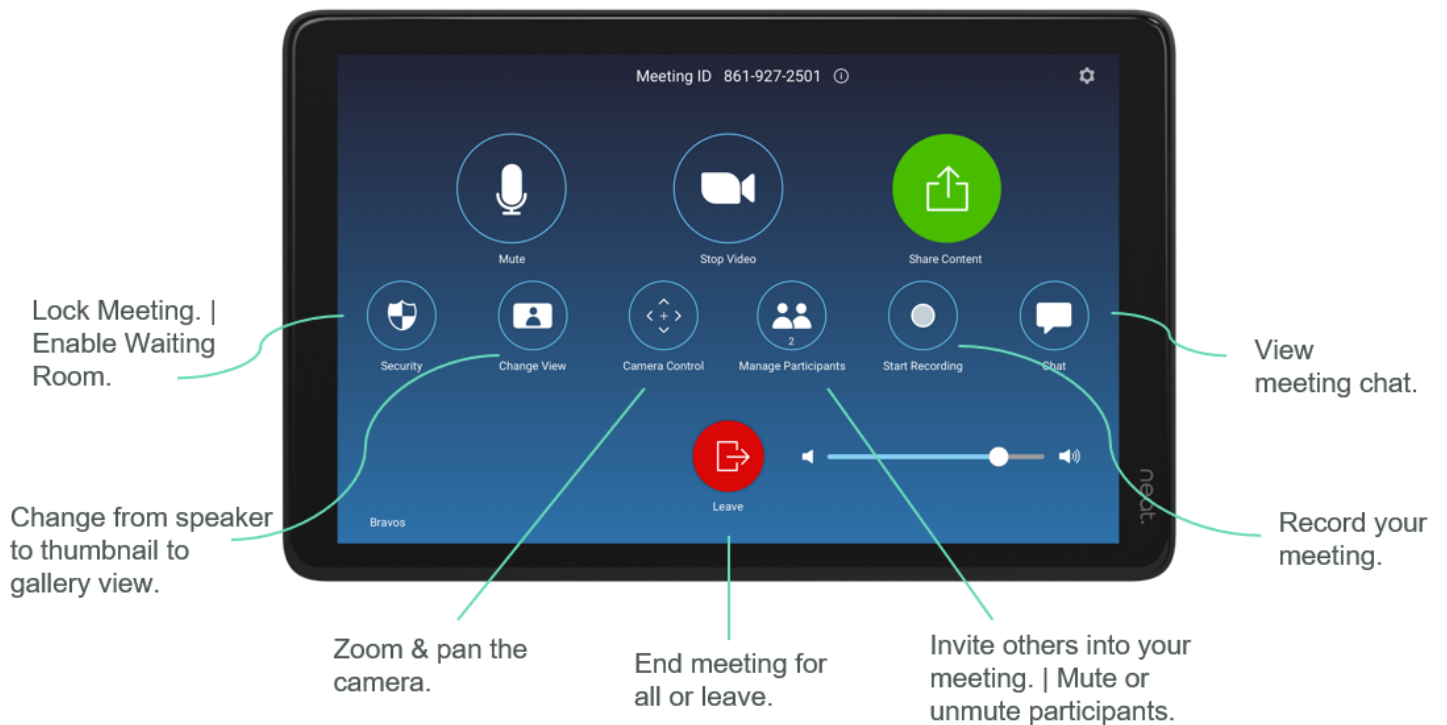
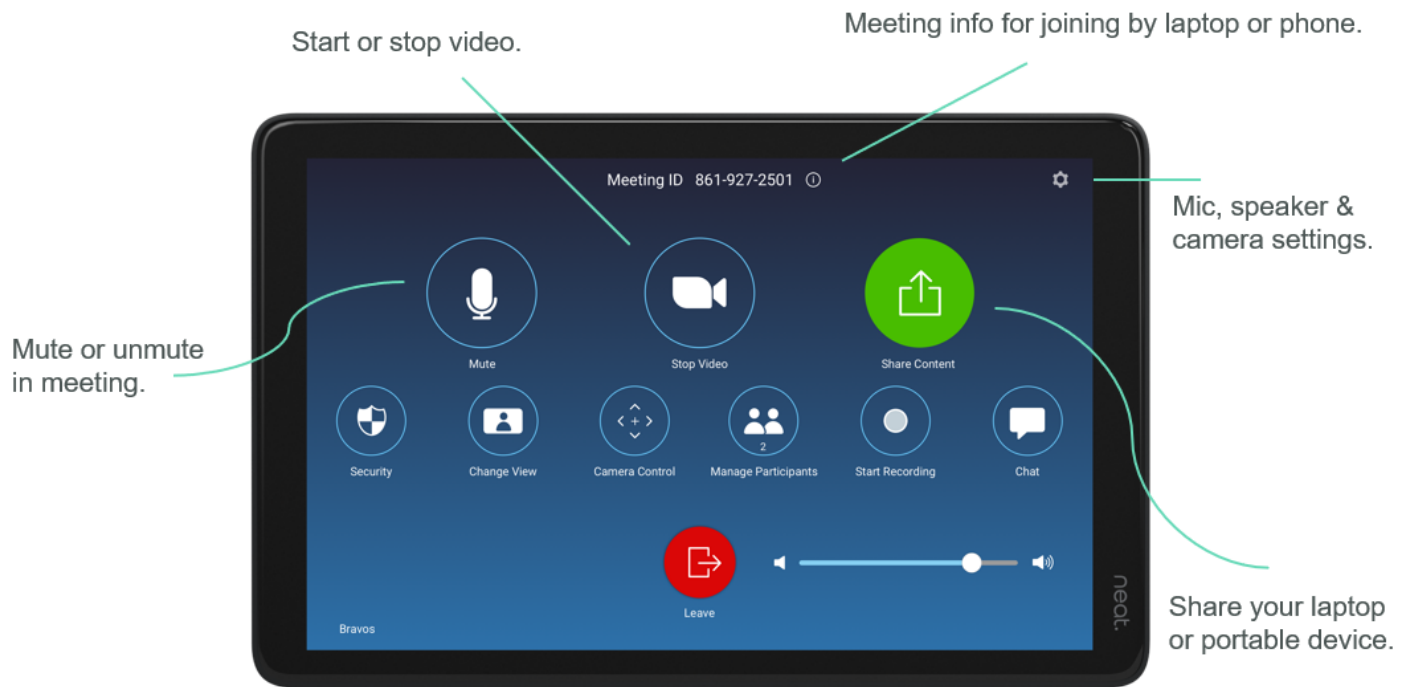


Neat Board Guide

Neat Board can either be controlled via Neat Pad (1) on your meeting room table or via the touch screen on Neat Board (2).

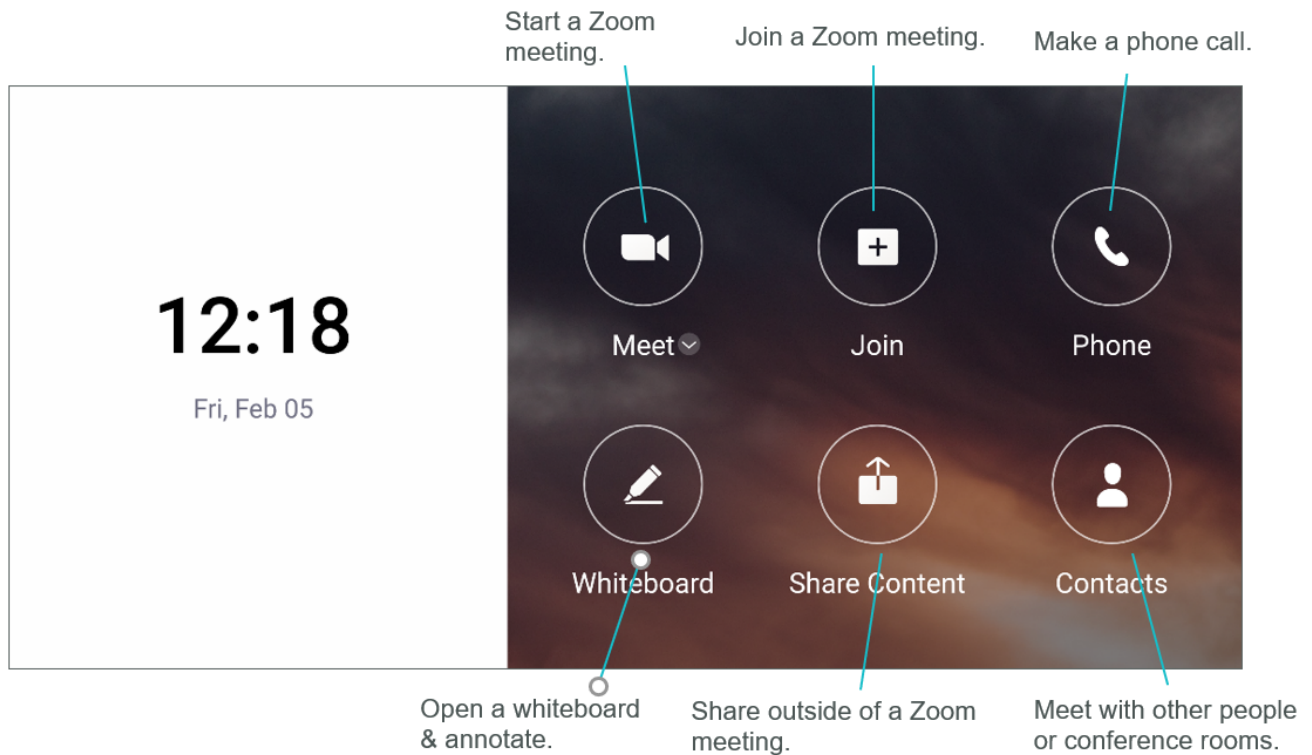


(1) Neat Pad Controls

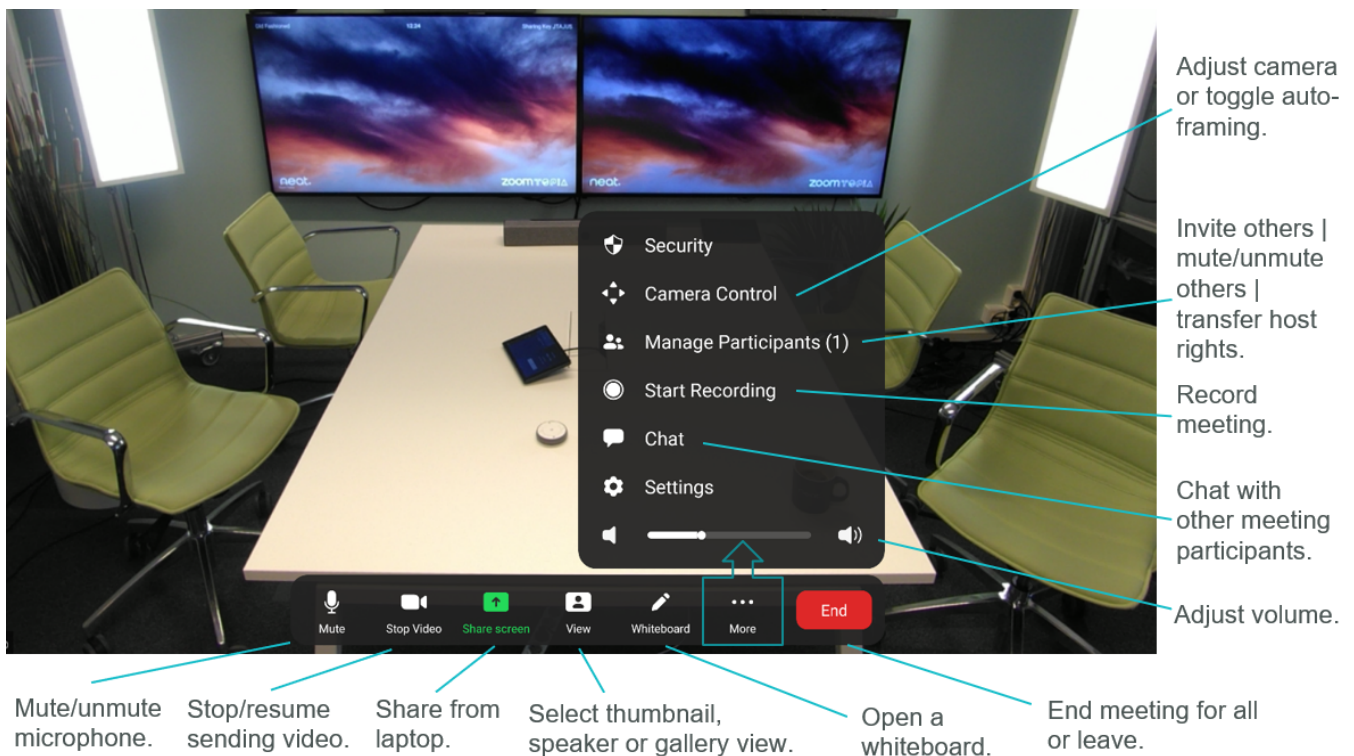


(2) Neat Board Controls

Home Screen

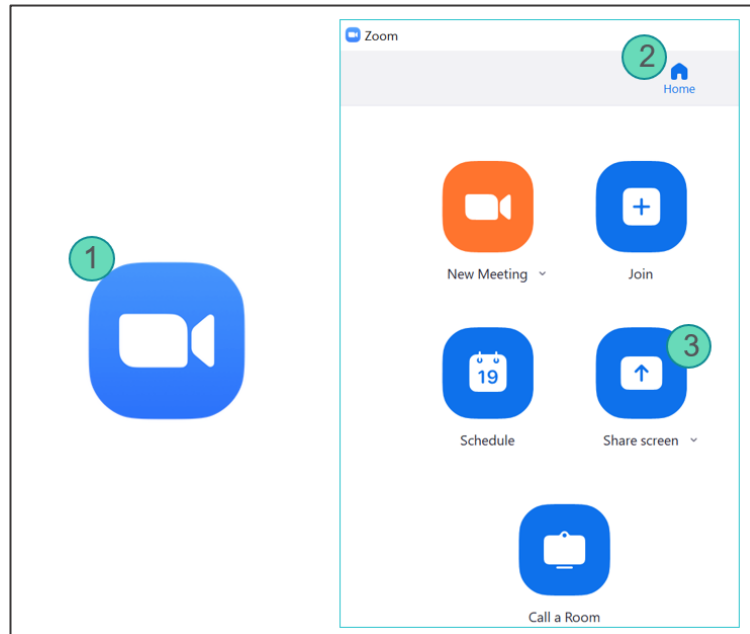


In-meeting Controls



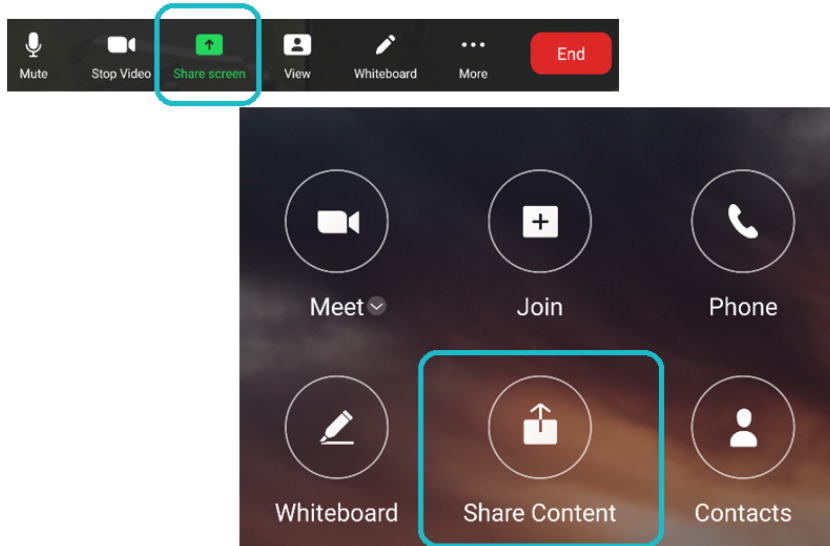
One-click direct share within and outside of a Zoom meeting

1. Open your *Zoom desktop app*.
2. Click on the *Home* button on the top left.
3. Press the **Share Screen** button & you will directly share your desktop on Neat Board.

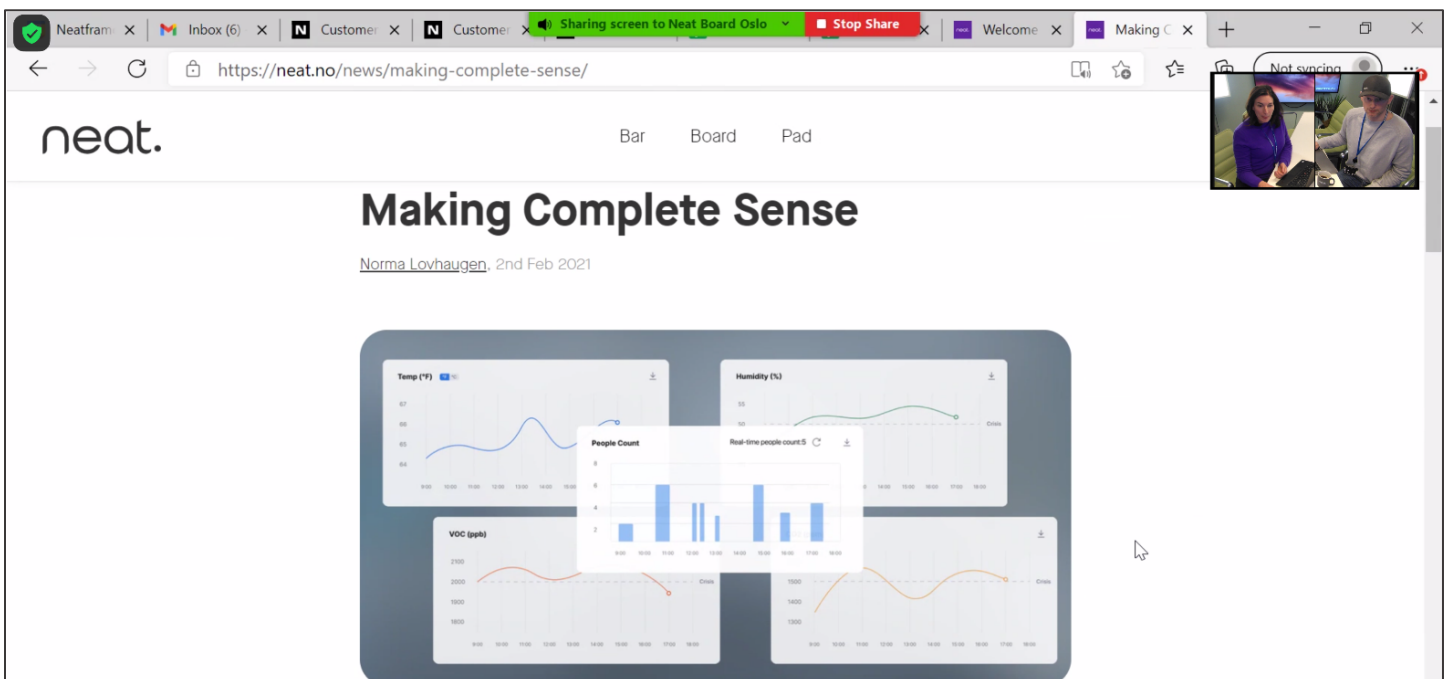


In case you experience difficulties with one-click direct share, follow those steps:

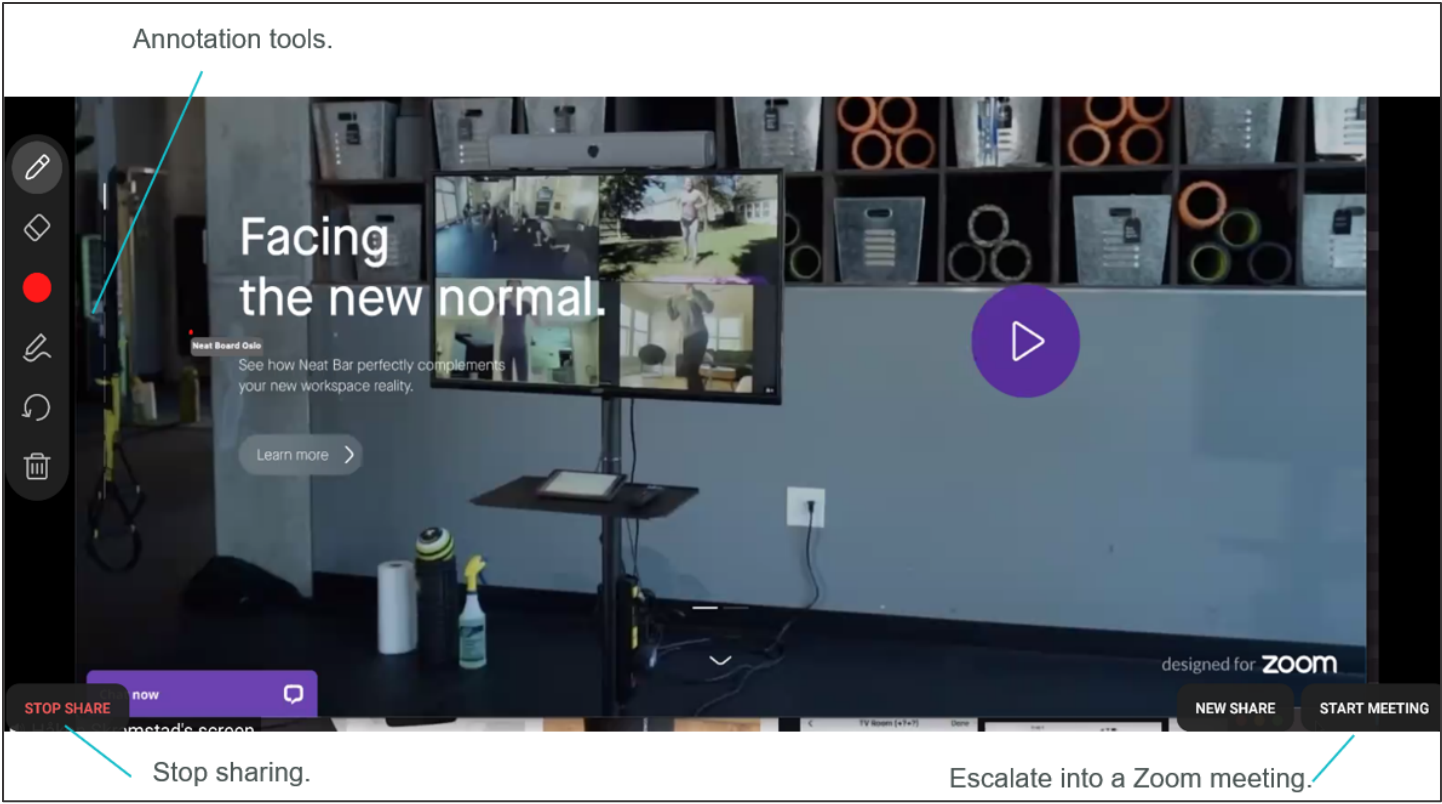
1. Select **Share Screen** from your in-meeting menu or **Share Content** from Neat Board home screen & a pop-up with the **sharing key** will appear.
2. Tap **Share screen** on Zoom app, a Share Screen pop-up will appear.
3. Enter the **sharing key** & press **Share**.



Desktop sharing in a Zoom meeting



Desktop sharing outside of a Zoom meeting



Annotation tools will automatically appear when tabbing on the left side of Neat Board screen.

Annotate on Whiteboard.

- Draw.
- Erase.
- Change colour.
- Go a step back.
- Delete whiteboard.
- Change to a black background.
- Add another whiteboard.
- Switch to another whiteboard if you have created more than one.
- Share whiteboard.

CLOSE

SMART RECOGNITION

- None
- Shape

LINE THICKNESS

- None
- Thin
- Medium
- Thick

Select smart recognition & line thickness.

Send Whiteboard via Zoom chat or email.

